

GEORGIA TOWN SCHOOL DISTRICT
Georgia Elementary Middle School

PROCEDURE: School Crisis Prevention & Response

The District will maintain a safe, orderly, civil and positive learning environment, and to be prepared, in so far as possible, to prevent and respond to unexpected crisis quickly and appropriately. While crisis by nature are unexpected which can make preparation difficult, the District believes that staff and students should be ready to respond quickly and appropriately to emergency situations.

Definition

Examples of crisis include criminal acts, disease epidemic, physical injury or death, presence of intruders on school premises, hazardous materials spills, weather related emergencies, natural disasters or bomb threats.

Administrative Responsibilities

The Superintendent and school administration will create a school Crisis Prevention and Response Plan including administrative procedures that identify how the students and staff should respond to emergency situations. This plan should define the role that local emergency service providers will play in crisis preparedness and crisis management. It should also include appropriate and effective training; establishment of Crisis Response Teams, both within each building and throughout the supervisory union/district; consultation and cooperation with community agencies, such as police, fire, emergency medical, youth and health authorities; and publication of emergency procedures for such situations as can be imagined.

The Principal or his/her designee will organize and oversee the planning and operation of the Crisis Response Team and will serve as the incident response team leader, as mandated by the crisis response procedures. The plan will be reviewed annually and routinely practiced during regular drills.

Following a major incident, the crisis response team shall debrief and review the effectiveness of the crisis response. They shall then present a report including any recommendations for the future to the Superintendent.

The staff shall follow all guidelines outlined in the crisis response procedures and staff handbook when practicing routine drills and when responding to actual emergency situations.

Students shall follow all guidelines outlined in the crisis response procedures and student handbook when practicing routine drills and when responding to actual emergency situations.